

**JEFFERSON COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

UW-Extension (Lower level of Workforce Development Center)  
864 Collins Road, Jefferson WI 53549

**WEDNESDAY, MAY 21, 2014 at 1:00 p.m.**

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Introduction of Nancy Mortensen – new Program Assistant for EM
6. Citizen Comments
7. Motion for Approval of February 19, 2014 Meeting Minutes
8. Communications
9. Membership Listing
10. By-Law Update
11. Procedures for Hazmat Response Expenditures
12. Hazardous Materials Spills/Billings
13. Exercise/Training Reports
  - a. Tri-County Tabletop Exercise
14. Hazardous Materials Ordinance
15. Hazmat Form 1060
16. Hazmat Reimbursement Charges
17. Update on Commercial Pool & Spa
18. Plan of Work
  - a. Off-Sites FY 2014
19. Industry Reports
  - a. American Red Cross
  - b. Salvation Army
  - c. Wisconsin Hospital Emergency Preparedness Program (WHEPP) Region 5 Update
  - d. Jefferson County Public Health
20. Correspondence
21. Set Time/Date Next Meeting Tentative – Tuesday, August 19, 2014
22. Adjourn

Committee may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.